

LINCOLNSHIRE HEALTH AND WELLBEING BOARD

Open Report on behalf of Derek Ward, Director of Public Health

Report to	Lincolnshire Health and Wellbeing Board
Date:	13 June 2023
Subject:	Lincolnshire Health and Wellbeing Board Terms of Reference and Membership Review

Summary:

The Lincolnshire Health and Wellbeing Board (HWB) is required to review its governance arrangements annually. This paper asks the HWB to re-affirm the Terms of Reference and consider changes to the Board's membership.

Actions Required:

The HWB is asked to:

- Endorse the Terms of Reference and the governance documents attached as Appendix A.
- Agree proposals to reduce the number of NHS representatives and county councillors, as set out in the report, and to recommend the changes to full Council on 15 September to enable the relevant changes to be made to the Council's Constitution.
- Reaffirm the selection of associate members for one year, in accordance with section 5.4 of the Terms of Reference.
- Endorse the recommendation to extend associate membership to a representative from the care sector.

1. Background

1.1 Terms of Reference

The functions of the Board are set out in Sections 195 and 196 of the Health and Social Care Act 2012:

- To encourage persons who arrange for the provision of any health and social care services in the area to work in an integrated manner;
- To provide advice, assistance or other support, as it thinks appropriate, for the purpose of encouraging joint commissioning;
- To prepare and publish a Joint Strategic Needs Assessment (JSNA) on the local population;
- To prepare and publish a Joint Local Health and Wellbeing Strategy (JLHWS).

The Health and Care Act 2022 does not change these core functions. The statutory duties for the HWB to prepare and publish the JSNA and JLHWS remain, and are supplemented by a new role, given to the HWB by the 2022 Act. In particular, as a consultee on the development of the Integrated Care Board's (ICB) NHS Joint Forward Plan.

In line with the legislation, the Board was constituted as a formal committee of the County Council in April 2013. The Terms of Reference and Procedural Rules were formally adopted by the Board in September 2013 and subject to annual review. The amended Terms of Reference and Procedural Rules, along with Board Member's Roles and Responsibilities showing the proposed revisions, are provided in Appendix A.

1.2 Membership

To fulfil the shared ambition of aligning the HWB with the Integrated Care Partnership (ICP), last year the Board agreed to mirror the membership and review again, in 2023, as arrangements mature. In 2022, membership was extended to include both the chairs and chief executives of the NHS provider organisations. To ensure efficient use of capacity, NHS partners have asked to review this arrangement with a view to reducing the number of NHS representatives on the HWB. Following discussions between the county council and health colleagues, it is proposed to reduce the number of county councillors by two and reduce health representatives by four.

Section 5.1 of Appendix A provides full details of proposed changes. Subject to the HWB approving these proposals, the changes will then be recommended to full Council on 15 September 2023 to enable relevant changes to be made to the Council's Constitution.

1.3 Associate Membership

Associate member status is for those individuals that want to be involved with the work of the HWB, but who are not designated core members. The HWB has authority to invite associate members to join and to approve their membership. Associated members do not have voting rights at HWB meetings. Section 5.4 of the Terms of Reference determines the length of associate membership as one year. Continued membership is subject to re-selection at the next Annual General Meeting.

The HWB is therefore asked to reconfirm associate membership as follows:

- A designated representative from NHSEI
- Chief Constable/representative, Lincolnshire Police
- A designated representative for the Voluntary and Community Sector
- A designated representative from Higher Education
- A designated representative from the Greater Lincolnshire Local Enterprise Partnership

The HWB is also asked to consider extending associate membership to a representative from the care sector. Representation from this sector would fill a gap for both the HWB and ICP. The health and care system in Lincolnshire faces many challenges, not least an ageing population with multiple complex conditions, it is necessary, therefore, the voice and perspective of the care sector is included in system discussions.

2. Conclusion

The HWB is asked to endorse the governance document attached as Appendix A and recommend the changes in membership to full Council on 15 September 2023 to enable the necessary changes to be made to the Council's Constitution.

3. Joint Strategic Needs Assessment and Joint Local Health & Wellbeing Strategy

The Council, NHS Lincolnshire Integrated Care Board and the Lincolnshire Integrated Care Partnership must have regard to the Joint Strategic Needs Assessment (JSNA) and Joint Local Health and Wellbeing Strategy (JLHWS).

The HWB is responsible for producing both the JSNA and JHWS.

4. Consultation

Not applicable

5. Appendices

These are listed below and attached at the back of the report

Appendix A	Health and Wellbeing Board Terms of Reference, Procedural Rules, Board Member's Roles and Responsibilities.
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6. Background Papers

No background papers within Section 100D of the Local Government Act 1972 were use in the preparation of this report.

This report was written by Alison Christie, Programme Manager, who can be contacted on alison.christie@lincolnshire.gov.uk

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